



**APPLICATION TO BURSARY FUNDS
ADMINISTERED BY
THE BRITISH COLUMBIA PARAPLEGIC FOUNDATION**

Section A. APPLICATION PROCESS

ELIGIBILITY:

Bursaries administered by the BC Paraplegic Foundation are available to students who have a physical disability. Bursaries are awarded on merit. Recipients must be Canadian citizens or Landed Immigrants, residents of BC and must be attending/planning to attend a post-secondary educational institution in BC. Applicants who do not plan to attend facilities in BC must submit an explanatory letter. Under exceptional circumstances, the BCPF Bursary Committee may approve an award to a student in an out of Province or a non-Canadian educational facility.

DEADLINE FOR APPLICATION:

Applicants must complete Section B of this application form in its entirety and submit to the address provided. The deadline for receipt of applications is **May 31st**. Awards are allocated only once per year for the school year starting September 1st.

NOTIFICATION & PAYMENT:

Both successful and unsuccessful applicants will be notified in writing of the committee's decision by July 31st. No notification will be sent to those who submit incomplete applications.

A cheque in the full amount of the bursary will be awarded to each successful applicant prior to September 15th. Students are expected to forward proof of registration to the BCPF Bursary Committee with 30 days of receipt of funds.

CONDITIONS:

It must be clearly understood that students selected as eligible for these bursaries shall comply with all the conditions and requirements of the program as outlined by the education facility. Students are expected to complete the school year or program of study.

The BCPF Bursary Committee may revise these terms and conditions at any time.

RIGHT OF WITHDRAWAL:

The BCPF Bursary Committee reserves the right to cancel any award before payment has been made or to take recovery action on contribution already made where the candidate has failed to meet the conditions as set out above. Failure to enroll will automatically nullify application of the bursary. Forced or elective resignations from school will terminate eligibility for the award, and recovery of any monies may be instituted.

SPECIFIC BURSARY DETAILS:

The BCPF Bursary Committee makes recommendations regarding the disbursement of funds from a variety of funds as outlined below. By submitting an application form, applicants are automatically considered for all bursaries.

- BC Paraplegic Foundation Bursaries:
BCPF Bursaries. These awards are given to students with a disability to encourage them to complete their education or vocational goals. These bursaries are awarded on merit. The value of individual bursaries may vary from year to year according to the availability of funds.
- Awards held in trust at the University of BC:
CW. Deans Memorial Scholarship. This scholarship is available to a student with a spinal cord injury continuing studies at any university in BC. Preference will be given to a student beginning or continuing his/her studies in engineering.
Joseph David Hall Memorial Scholarship. One or more scholarships will be awarded annually to students beginning or continuing studies in a full course leading to a degree in any field at the University of British Columbia. First preference will be given to candidates nominated by the BC Paraplegic Association.
- Awards held in trust at the Vancouver Foundation:
James H.G. Roche Memorial Fund. These awards are given to students with a disability to encourage them to complete their education or vocational goals. These bursaries are awarded on merit. The value of individual bursaries may vary from year to year according to the availability of funds.



Section B. APPLICATION FORM

This form must be completed and submitted no later than May 31st to:

British Columbia Paraplegic Foundation Bursary Committee
780 S.W. Marine Drive
Vancouver BC V6P 5Y7

MANDATORY CRITERIA:

Applicants must:

- Be a Canadian citizen/landed immigrant and a resident of BC, AND
- Be attending (or planning to attend) a post secondary educational institution in BC, AND
- Have a permanent physical disability.

PLEASE TYPE OR PRINT USING BLOCK LETTERS:

PART ONE – PERSONAL INFORMATION:

Name:

Mr/Mrs/Ms

Surname

First Name

Initial

Date of Birth:

Year/Month/Day

Canadian Citizen: Yes No

Landed Immigrant: Yes No

Address:

Street Address

City

Province

Postal Code

Telephone:

E-mail address:

PART TWO – DISABILITY INFORMATION:

Describe the nature of your disability and how it affects your mobility, daily routine and activities:

PART THREE – EDUCATIONAL INFORMATION:

EDUCATION HISTORY (including High School):

TYPE OF INSTITUTION	HIGHEST LEVEL COMPLETED	COURSE OF STUDY/MAJOR/TRADE	CERTIFICATE, DIPLOMA, TRADE PAPERS	NAME AND LOCATION OF INSTITUTE /SCHOOL	DATE COMPLETED (YYYY MM DD)

CURRENT EDUCATIONAL PLANS:

Name of Institution (university, college, technical institute etc.) you are planning to attend this year:

Student #: _____

Course of Study: _____

Current Level or Year of Study: _____

Are you attending full-time or part-time? _____

Starting Date: _____ Anticipated Completion Date: _____

List any other scholarships and/or bursaries you have applied for this year or have been successful in acquiring in the past five years:

PART FOUR: MERIT (Please use a separate page to address the following points - one page typed maximum):

1. Why do you believe you merit a BCPF Bursary?
2. Describe your vocational and/or career goals and explain how a BCPF bursary will assist you in achieving these goals.
3. List any community, volunteer and/or school activities and the nature of your participation.
4. Briefly describe your financial circumstances.

PART FIVE: ADDITIONAL INFORMATION: To be considered complete, this application must also include the following:

1. An official transcript from your most recent year of study, AND,
2. A letter of reference from either an employer or educator.

Note: Applicants are responsible for ensuring that all necessary documentation, such as letters of reference and transcripts are received by the BCPF Bursary Committee prior to the deadline. Incomplete applications will not be considered; please write N/A if a question is not applicable.

In signing this application, the applicant:

- a. *Recognizes that personal information submitted on this form is voluntary and hereby authorizes the release of such information for scrutiny by individuals at the BC Paraplegic Association/BC Paraplegic Foundation as a necessary step in processing this application; AND*
- b. *Confirms that to the best of his/her knowledge, the information provided on this application is correct and authorizes BCPA/BCPF to verify the information as required, AND*
- c. *Understands that false or incomplete information will result in automatic disqualification of his/her application, AND*
- d. *Agrees to the publication of his/her name, photograph and award particulars in the BC Paraplegic Association/BC Paraplegic Foundation publications.*

Signature: _____

Date: _____